

MINUTES OF THE ST MARTIN'S APCM MEETING

Tuesday 21st May 2024

8.05PM IN THE Main Hall

Chaired by Fr Robert Chapman (FR)

Present: Church Wardens; Jacqueline Alderton (JA); Peter Golby (PG)

43 Parishioners

Apologies: Amanda Al Salani; Joan Asquith; Glenn Burchell; Mary Coulthurst; Danny Dartnaill; Dee Davies; Vicky Golby; Barbara Hogg; Chris Hoppett; Zoe Lambourne; Vivien and John Morris; Deborah and Adrian Nicholls; John Ormshaw; Miranda Reading; Malcolm and Deborah Roberts; David Saltmarsh; Christine Sowemimo; Teresa Watson and Chris White.

	Agenda Items	Action Points
1.	<u>Review/Approval of Minutes of Wednesday 23rd May 2023</u> Minutes of 23 rd May 23 approved Proposed Janet Tippetts, 2 nd Diane Roberts FR signed copies.	
2.	<u>Matters arising</u> There were none	
3.	<u>Annual Report on the proceedings of the PCC and the activities of the parish and the Financial statements for the year ending 31st December 2022</u> Peter Golby apologised for the delay in preparing these accounts but a team of 5 volunteers had been involved in getting them produced. There were only minor points raised by the Independent examiner. There were no questions raised and Fr Robert thanked everyone for the team effort .	
4.	<u>Draft Annual Report on the proceedings of the PCC and the activities of the parish and the financial statements for the year ended 31st December 2023.</u> Ken Wild presented Danny Dartnaill's notes in his absence. He thanked the team and Danny in particular. New software has been researched and implemented by Danny. It is Cloud based so more accessible to the finance team. We have had a stronger year and were £3k up on 2022 with a £17k surplus. We had some one off income from filming and the rental income from the Curate's house. There is £41k in the Balance sheet excluding investments. Donations are down slightly and Hall lettings are up slightly. However we only made a 50% contribution to the Common Fund so we are keen to improve things. There will be a Giving review in June for parishioners to increase their contribution if they are able to. Accounts are still draft as not been Independently examined yet. We have reassessed our contribution to Myosotis Trust as they are now government funded. Curate's house has been reviewed. Danny is preparing a budget going forward.	

	<p>Tim Rollin asked how investments had increased. Ken Wild said that the main factors included interest rates rises and income from the Curate's house.</p> <p>Mark Stimpson asked if income had decreased across the Diocese and Fr Robert said yes it had and our situation is not unique since the pandemic.</p> <p>Corrections to the PCC list highlighted by Ian Keys will be corrected</p>	PG
5.	<p><u>Independent Examiner appointment.</u></p> <p>Michael Labisi is thanked for his work and nominated as Independent Examiner for the coming year. Peter Golby proposed and Ken Wild seconded. Michael Labisi appointed.</p>	
6.	<p><u>Deanery Synod Report</u></p> <p>Thank you to Melissa Bach for compiling it. Contact list has been updated Fr Robert thanked Synod reps for their work over the year.</p>	
7.	<p><u>Electoral Roll Report</u></p> <p>549 names on the Roll. 20 new people, 6 died and 4 moved away. Total revision due next year. Fr Robert thanked Jo Wild for all her hard work.</p>	
8.	<p><u>Report on the Fabric, Goods and Ornaments of the Church.</u></p> <p>Chancel roof repairs are needed so we need to raise money. We have a £30k grant from the Diocese which lapses in August. We need an additional £90k to complete the repairs and the PCC to decide how to raise this.</p> <p>The report was proposed by Jacqueline Alderton and Seconded by Judith Kaplan. Approved.</p> <p>Mark Stimpson questioned if over £100k of work was needed and it was confirmed that the quote is around £110k and we need a manager to be responsible for the project.</p> <p>Ian Keys asked when the next Quinquennial report was due and Jacqueline said in 2 years time. Fr Robert thanked the Churchwardens, Peter and Jacqueline for their hard work on this.</p>	
9.	<p><u>Vicar's Report</u></p> <p>Fr Robert is immensely grateful to everyone who contributes to the life of the Church. Please offer the report in your prayers.</p> <p>Tim Rollin asked when we might be getting a new curate. Fr Robert said efforts are being made by the Bishops in the London Diocese to find a suitable one. Fr Robert met with Bishop Lusa and the Director of Training and they are optimistic.</p>	
10.	<p><u>Churchwarden's Report.</u></p>	

	<p>A big Thank you to Fr Robert for his tremendous work especially with no curate to support him.</p> <p>Peter said that the HS2 grant bid for refurbishments was successful. Ian Keys did a huge amount of work with the tenders and thanks and appreciation goes to him. We were granted £70k. Boiler has been replaced. Areas of the felt roof and the pointing on the brickwork has been repaired. Small Hall floor replaced. In the coming months there will be a full toilet refurbishment and replacement of windows, doors and curtains.</p> <p>We have been trying to minimise costs and utilities have been focused on. Manageable rates have been agreed.</p> <p>Thank you for electing us as Churchwardens and all your contributions to the Fabric of the Church.</p> <p>Jacqueline said that the end of October we had a visitation by the Archdeacon who highlighted the policies needed to be updated. Regular review is needed. Acknowledgement for Maureen Tinsey for her devotion to St Martin's.</p> <p>After tomorrow, St Martin's statue will be disappearing for a while for cleaning. This is paid for with a legacy from Maureen's estate.</p> <p>Thank you to Judith Kaplan as Safeguarding Officer. Thanks again to Father Robert. Thanks to Peter Golby Thanks to John Ormshaw for his support.</p>	
11.	<p>3 Deanery Synod members have resigned. Melissa Bach, Judith Roberts, and Sarah Jacob. With possibly a fourth, Zoe Lambourne. Gill Dargue will confirm if Zoe is resigning.</p> <p>Mervyn Hogg volunteered to join the Synod. Proposed by Melissa Bach and seconded by Alison Rollin. Appointed for a 2 year period.</p> <p>11 names nominated for PCC on list. No other volunteers.</p> <p>Diane Bell Nicola Brazier Mary Coulthurst Danny Dartnaill Sue Hammond Sarah Jacob Vivien Morris Peter Trott Catherine Tugnait Chris White Ken Wild Thank you to the nominees and look forward to them serving. Designing a Mission Action Plan with Archdeacon.</p>	
12.	<p>No other business. Thank you from Father Robert. Meeting concluded at 9.50pm with The Angelus.</p>	

The new Parochial Church Council will meet on Sunday 26th May 2024 at 10.45am in the Hall to appoint a Secretary, a Treasurer, a Vice- Chairperson, an Electoral Roll Officer and members of the Standing Committee.

